



2007-08 School Performance Reservation Form

(Ambassadors—once you have received all of the request forms from your teachers, **please use this form to make your whole school's reservation with the Lied Center**)

A reminder that orders are filled on a first come, first served basis. USD 497 schools are given first priority until September 10, 2007. **Other school districts will be able to make reservations beginning September 11, 2007. Please take time to reserve soon!**

Today's Date: _____

Ambassador's Name _____ **email** _____

Performance Coordinator's Name _____ **email** _____

Performance Coordinator (this person will receive all study guides for distribution to teachers and will receive all performance information, such as bus maps, etc.)

School Name _____

School Address (to mail study guides, etc.) (REQUIRED)

Phone/Fax (REQUIRED) _____ / _____

Reservation Information: Please read carefully. Combine all teacher requests and send only ONE reservation form for your entire school. **Please use a new form for EACH PERFORMANCE you are interested in (including different performance times of the same show).** Make reservations only for performances which are grade appropriate for your school.

Performance	Date and time	# of Students	# of Chaperones	Total #

of wheelchair accessible seats needed _____ # of students who need sign interpreters _____

Below please list each teacher's name, grade level and the total number in his/her class.

Name Grade Level # of Students Name Grade level # of Students

Please fax this form to: Lied Center Ticket Office, 785-864-5450

Once your reservation is complete, the Lied Center will fax you back a reservation confirmation number. Without a confirmation number, your school is not confirmed to attend the desired performance.